



THE REQUISITIONER

March 2004

***March 10, 2004
Workshop & Dinner Meeting***

4:00 p.m. - Workshop
Lean Purchasing

5:30 p.m. - Networking

6:00 p.m. - Dinner Meeting
Lean Purchasing

Speaker: Jack Cook

Lemoyne Manor
Liverpool NY

*Please email your rsvp to the NAPM Office
sharon@aclsmail.com*

Workshop Outline

Pursuing lean requires systematically identifying and eliminating waste (all non-value added activities) through continuous improvement. Many companies have seen remarkable results. Administrative process lead times typically represent 30-50% of quoted lead times. Lean reduces lead times and costs by reengineering procurement activities. Lean will allow you to better control low-value purchases, reduce the number of invoices, and streamline ordering and payment. This frees up resources so that you can increase the total value received by focusing your attention on quality, delivery reliability, lead-time, information sharing and design cooperation and, in general, administrative simplification.

Dr. Jack Cook is a professor, speaker, author, and consultant. He is an Associate Professor of Management Information Systems at the Rochester Institute of Technology (RIT). His areas of expertise include Electronic Commerce, Supply Chain Management, Information Systems and Production/Operations Management. Jack's extensive experience teaching and training over the last two decades includes over ninety conference presentations and numerous journal articles. He has an entertaining and engaging approach and is known for bringing theories to life. Recently, Jack has presented at the last five APICS International conferences, many academic conferences, four Top Management nights, and numerous professional development meetings and seminars. Dr. Cook is a Certified Fellow in Production and Inventory Management (CFPIM). His education includes a Ph.D. in Business Administration, an MS in Computer Science, an MBA, an MA in Mathematics, and a BS in Computer Science.

CALENDAR

3/10/04 **C.P.M. Review Class** - Mod 3 & 4 - 9:00 a.m. - 4:00 p.m. - Syracuse University

4/1/04 **Satellite Seminar - Controlling Costs by Controlling Your Inventory** - 9:30 a.m -2:30 p.m. - OCC

Message from the President

David Duprey, C.P.M.

Hi everyone,

I just wanted to take a moment to remind everyone that we are accepting nominations for chair and board positions for 2004-2005. If you are interested or have questions you can contact Chris Sheldon or myself, who are working as the nominating committee this year. If you have questions on what a specific duty entails, please don't hesitate to contact the current holder of that position.

It's very rewarding to serve, and the work can be made to fit almost all busy schedules. We will be announcing the slate of candidates at this month's dinner meeting and voting will take place at the April meeting.

As always I am available to help. I hope to see many of you on March 10th. Have a good day and God Bless.

Dave



*Maria Falcone is shown with the February 50/50 winner, **Liliane Griffen** of Syracuse Community Health Center, Inc.*

NAPM Greater Syracuse February 2004 Workshop



Ginny Hronek, President of Dynamix Training & Consulting, LLC entertained everyone at a fun-filled dinner meeting. Ginny demonstrated how to be more creative and mirthful in the workplace to increase your productivity and effectiveness.



During the fun, interactive workshop participants learned to get their creative juices flowing by exploring techniques to increase humor and creative problem solving in their personal and professional lives.

2003-04 ISM SATELLITE SEMINAR SERIES

Thursday, April 1, 2004

Controlling Costs by Controlling Your Inventory

Recently published major purchasing and supply management textbooks estimate that an average company's inventory represents between 25 and 40% of its invested capital. Supply managers need to know how inventory impacts the bottom line and how reducing inventory costs frees up cash that can be used for business growth. The program is designed to provide tools and techniques for inventory management.

Thursday, June 10, 2004

Improving Your Role with Effective Project Management

Business success often is the reward for effective project management. Superior project management methodology lays the groundwork for smooth navigation through each project phase. This program will explore the necessary skill sets, essential steps, and helpful techniques to enable you to incorporate project management into your job and meet challenges you may encounter along the project management highway.

*As information becomes available before each broadcast date,
program outlines and panel's information will be posted on ISM's Web site at www.ism.ws.*

2003 - 2004 SATELLITE SEMINAR SERIES ENTRY FORM

CONTROLLING COSTS BY CONTROLLING YOUR INVENTORY - April 1, 2004 _____

IMPROVING YOUR ROLE WITH EFFECTIVE PROJECT MANAGEMENT - June 10, 2004 _____

Seminars will be held at Onondaga Community College, Whitney Bldg., Rm. 301A, Syracuse, NY 13215

9:30 AM - 2:30 PM, Morning coffee & lunch will be provided

Each Seminar is \$125; 2-4 seminars are \$100 each

VISA/MasterCard accepted - call the NAPM office for information.

Mail completed entry form and check to:

NAPM Greater Syracuse Office, 108 Metropolitan Park Drive, Liverpool, NY 13088.

Any questions can be addressed to the office at 315-457-7121 or e-mail douglas.isbell@empireblue.com

Name _____ Company _____

Address _____

City _____ State _____ Zip _____

E-mail _____ Tel # _____

PAYMENT METHOD: Check enclosed \$ _____

VISA # _____ - _____ - _____ - _____ Exp ____/____

M/C # _____ - _____ - _____ - _____ Exp ____/____

**Please note that ACLS will appear on
your bank statement, not NAPM**

Signature: _____