

Job Description

Novelis - Oswego plant has an exciting opportunity for a career minded Procurement Buyer with an interest in growing within a manufacturing environment.

The successful candidate for this position will primarily be responsible for the purchase Commodities of
MRO
HR- Administrative Equipment
Medical (supplies/services)
Vendor Manager Inventories
Office Equipment & Supplies
Copiers
Lab Supplies & Related Chemicals
MRO Chemicals
Computer & Related Equipment & Supplies

These responsibilities will include; negotiations, supplier development and cost reduction. The candidate will have an acute attention to detail and experience as a Professional Buyer with a spend of \$4-6MM. Maintain SQD & TS Certification for critical commodities/suppliers/materials under area of responsibilities. All while, being able to generate and report savings. In this role, you must have excellent communication skills as well as being able to work effectively with all levels of the organization including internal and external category management teams.

Requirements

- Ability to establish objectives for reducing cost
- Experience on Procurement/Maintenance System's
- Strong Microsoft Office Suite(MS Word, Outlook, and Excel)
- Demonstrated 2-5 years in the purchasing field
- Bachelor's Degree in Business, or related field

Novelis - Oswego is a progressive employer in terms of product mix, employee development and career opportunity. The Oswego Works plant is a specialty product aluminum rolling facility. The Oswego plant completes the full cycle of aluminum manufacturing including, recycling, remelting, casting, hot milling and cold milling. Novelis offers market competitive salaries, bonuses and benefit plans. For more information on Novelis please visit us a Novelis.com
