

### **3 Month Contract position located in Syracuse NY**

#### **Position Description**

Our client currently seeks a temporary material planner/scheduler. The selected applicant will coordinate purchasing/procurement efforts to place purchase orders and determine component parts delivery schedules based on Material Requirement Planning system, marketing forecasts and output from the sales and operation groups.

- Will have delivery management responsibility of manufactured components and raw materials from local and global suppliers along with accountability of achieving inventory level targets and inventory accuracy
- Maintain the master production schedule
- Coordinate material proposals for assigned programs and update the MRP system as required
- Monitor bill for material accuracy and review change notices for appropriate action

#### **Position Requirements**

- Associate degree
- Highly motivated, self-directed, results-oriented individual with strong analytical, problem-solving and communication skills
- Strong project management, excel, word, organizational skills and the ability to multitask
- Experience with Materials Requirement Planning software and systems are a must
- Materials Management with 1-3 years experience in one or more Supply Chain functions
- APICS certification preferred

Please contact Nate Desimone at 315-457-2500 or [ndesimone@cpsprofessionals.com](mailto:ndesimone@cpsprofessionals.com) for additional details.